



OCTOBER 21, 2019 BOARD MEETING

1. Opening Meeting

- a. Call to Order (President Swanson)
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the October 7, 2019 Regular Board Meeting Minutes, the October 7, 2019 Committee of the Whole Meeting Minutes and the October 7, 2019 Building and Property Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Gabi Reifsnyder & Everett Baker

4. Financial Reports

a. Payment of Bills

General Fund	\$	1,035,211.63
Capital Project Reserve Fund	\$	34,901.35
Mount Rock Projects-2018 Fund	\$	77,720.63
Newville Projects Fund	\$	11,746.00
Cafeteria Fund	\$	0.00
Student Activities	\$	<u>17,730.78</u>
Total	\$	1,177,310.39

Motion to approve the payment of bills as presented.

b. Treasurer's Fund Report

General Fund	\$	28,125,583.36
Capital Project Reserve Fund	\$	6,834,965.50
Cafeteria Fund	\$	633,555.33
Student Activities	\$	276,456.88
Newville Project Fund	\$	33,684.12
Mount Rock Projects-2018 Fund	\$	<u>1,054,645.33</u>
Total	\$	36,958,890.52

Motion to approve the treasurer's fund report and budget transfers, as presented.

c. YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports, as submitted.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

a. Resignation - Assistant Wrestling Coach

Mr. Justin Morris has submitted his resignation as Assistant Wrestling Coach, retroactive to October 10, 2019.

The administration recommends the Board of School Directors approve Mr. Morris' resignation as an Assistant Wrestling Coach, retroactive to October 10, 2019.

b. Resignation - Junior High Girls Basketball Coach

Mr. Dwayne Kepner has submitted his resignation as a Junior High Girls Basketball Coach, effective immediately.

The administration recommends the Board of School Directors approve Mr. Kepner's resignation as a Junior High Girls Basketball Coach, effective immediately.

c. Recommended Approval for a Musical Director

The administration recommends Mrs. Elise Nobile as the High School Musical Director, effective immediately.

The administration recommends the Board of School Directors approve the recommendation of Mrs. Elise Nobile as the High School Musical Director, effective immediately.

Personnel Items - Action Items

d. Recommended Approval for ESS Aides

The administration request approval for the ESS aides listed below.

Tiffany Baughman - full-time Middle School Emotional Support aide replacing Sarah Pentz who has resigned.

Jamie Burnett - full-time aide at the High School to fill the vacant position to assist with a student.

The administration recommends the Board of School Directors approve the aides and their assignments, as presented.

e. Recommended Approval for an Additional School Police

The administration recommends approval for the addition of Ms. Teresa Turnbaugh to be added to the School Police list.

The administration recommends the Board of School Directors approve the addition of Ms. Turnbaugh to the School Police list.

12. New Business - Action Items

a. Facilities Utilization Request

Big Spring Jr. Olympic Wrestling Association is requesting to utilize the High School gym, commons, adaptive gym and locker room for the DAWG DUALS event to begin at 8:30 a.m. on Sunday, January 26, 2020. Because the utilization date is on a Sunday, Board action is necessary.

The administration recommends the Board of School Directors grant approval for the Big Spring Jr. Olympic Wrestling Association to utilize the High School gym commons, adaptive gym and locker room for the DAWG DUALS event to begin at 8:30 a.m. on Sunday, January 26, 2020.

b. Recommended Approval for Proposed Updated Policies

The administration has updated the policies listed and a copy of the policies are included with the agenda.

201 Admission of Students

204 Attendance

208 Withdrawal from School

209 Health Examinations

The administration recommends the Board of School Directors approve the policies, as presented.

New Business - Action Items

c. Recommended Approval for Professional Learning Consultant Services Agreement

The proposed Professional Learning Consultant Services Agreement has been reviewed by District Administration. The agreement will allow assistance from Dr. Christine Royce, to deliver professional learning to secondary science and elementary staff. Dr. Royce will also conduct walk-through sessions in district classrooms and provide feedback regarding inquiry based instructional practices.

The administration recommends the Board of School Directors approve the Professional Learning Consultant Services Agreement, as presented.

d. Approve Construction Change Order

The District received the change order below from CRA ([link to document](#)):

<u>Loc</u>	<u>CO#</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
MS	4	Lobar Inc	Auditorium Shelter Wiring, Addl	\$2,516.62

The administration recommends the Board of School Directors approve the change order as submitted.

e. Approve Construction PayApps From Mt. Rock 2018 Fund

The district received the following pay applications ([link to documents](#)):

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
Ph2-MR	eciConstruction	GC Pay App#7	\$4,377.60	\$73,766.79
Ph2-OF	eciConstruction	GC Pay App#7	\$2,896.36	\$23,636.94
Ph2	CRA	Invoice 3106-19 Reimbursable expense	\$83.06	-
Ph2	CRA	Invoice 3196-14 Reimbursable expense	\$11,375.89	-
Ph2 FFE	Tanner	Order Deposit - Addl Items	<u>\$19,971.00</u>	<u>\$19,971.38</u>
Total			\$38,703.91	\$117,375.11

The administration recommends the Board of School Directors approve the payments of \$7,273.96 to eciConstruction LLC; \$11,458.95 to Crabtree, Rohrbaugh & Assoc.; and \$19,971.38 to Tanner of PA.

New Business - Action Items

f. Approve Tech Payments from Mt Rock Projects 2018 Fund

The District received the pay applications for tech projects ([link to documents](#)):

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
Ph2-MR	Prismworks	Inv 11227 - Data Cabling	\$2,000.00
Ph2-MR	Prismworks	Inv 11228 - CO for extra drops	\$6,154.01
Ph2	Prismworks	Inv 11229 - Bell/Clock System Setup	\$500.00
Ph2	Prismworks	Inv 11230 - Bell/Clock System Setup	\$375.00
Ph2	Prismworks	Inv 11231 - Bell/Clock System Setup	\$750.00
Ph2	Schaedler	Inv S5382152.036	<u>\$24,584.94</u>
Total			\$34,363.95

The administration recommends the Board of School Directors approve the payment of \$9,779.01 to Prismworks Technology, Inc. and \$24,584.94 to Schaedler-Yesco Distribution.

g. Approve Amendment & Extension to Snow Removal Contract

With Sam Sheeler taking a new position, we asked Blue Mountain if we could expand their plowing services. They agreed using the same pricing as last year; but, they asked to be able to use a 3rd party. This would amend the contract as use of a third party was prohibited in the contract. They also asked that we turn on the lights at 4 AM on snow days. This is the last contract extension.

The administration recommends the Board of School Directors approve the contract extension at last year's pricing and permit the use of Funks Drilling personnel to assist with snow removal operations.

h. Accept Proposal from Primero Edge

For many years the District used NutriKids to manage student lunch accounts and menus. PDE now uses PrimeroEdge for their reviews, which causes us to be out of sync with the audit. PrimeroEdge is also the state standard for Free & Reduced management. We think it's time for the District to change as Front Office and School Cafe are much more robust than Nutrikids. This proposal would be for FY 21; however, we are working with them to implement it in the second half of this FY at no cost. [Link to proposal](#).

The administration recommends the Board of School Directors accept the proposal from Cybersoft PrimeroEdge and authorize the transition from Nutrikids to PrimeroEdge Front Office and School Cafe software for FY 21.

New Business - Action Items

i. Authorize Purchase of Nissan Van

With the changes to the Maintenance and Custodial Departments, the Directors requested two additional vehicles and the Nissan van is one of the additional vehicles to be purchased. The District typically purchases new vehicles using the COSTARS discount. The year of the van is a 2017 Nissan with 20,000 plus miles with a cost of \$15,894.

The administration recommends the Board of School Directors approve the resolution to purchase the Nissan van, as presented.

13. New Business - Information Item

a. 2019-2020 School Safety and Security Grant

Dr. Kevin Roberts, Jr., Assistant Superintendent, has submitted the proposed 2019-2020 Safety and Security Grant Summary Program for review. The Big Spring School District is requesting \$40,000 for Part A of this grant application to support Section 1306-B (j) expenses 12; security planning and purchase of security related technology. The funds will support updated two-way radios (\$30,000), Stop the Bleed Kits and Go Bags (\$5,000) for school nurses and a service animal (\$5,000) for the district.

The administration recommends the Board of School Directors approve the 2019-2020 School Safety and Security Grant, as presented.

14. Discussion Item

15. Future Board Agenda Items

16. Board Reports

- a. District Improvement Committee - Mr. Kanc, Mr. Over**
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl**
- c. Vocational-Technical School - Mr. Piper, Mr. Kanc**
- d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over**
- e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall**
- f. South Central Trust - Mr. Blasco**
- g. Capital Area Intermediate Unit - Mr. Swanson**
- h. Tax Collection Committee - Mr. Swanson**
- i. Future Board Agenda Items**
- j. Superintendent's Report**

17. Meeting Closing

a. Business from the Floor

b. Public Comment Regarding Future Board Agenda Items

c. Adjournment

Meeting adjourned at _____ PM, **October 21, 2019.**

Next scheduled meeting is: **November 4, 2019.**